

DRAFT MINUTES

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CUDDINGTON PARISH COUNCIL **Draft Minutes of Parish Council Meeting held in The Bernard Hall** **Monday 25th February 2019 at 7.30pm**

PRESENT: Ken Birkby (**KB**), Josephine Bradford (**JB**), Ken Brown (**KMB**), Ravern Stevens (**RS**), Ken Trew (**KT**) (part), Andrew Vickers (**AV**), Venetia Davies (**Clerk and RFO**).

Parishioners: Cllr Judy Brandis (**JB**) was present. There were 16 Parishioners present.

Note: The Meeting was concluded early because of a power cut. Business was agreed to be carried forward as indicated.

NB: Action points highlighted.

Parishioners Question Time

Parishioners raised a number of concerns including:

- Increasing traffic speeds and volumes (particularly noted by residents in Swan Hill and along Bridgeway).
- Road Closure, the recent road closure had not been adhered to.
- Aylesbury Road development. Site visitors have blocked a driveway on Swanhill and access to Little Stone Barn. **ACTION: CLERK to write to Rectory Homes re parking in layby.** Concern over the removal of hedgerows.
- Uneven footpath on Swan Hill and pruning/removal of Cherry Trees.
- Car parking place on Upper Green
- Churchyard trees – the responsibility of Cuddington Parochial Church Council (contact James Stonham)
- Neighbourhood Plan and site allocations. The meeting was encouraged to respond to the Second Village Consultation and reminded of the importance of the Neighbourhood Plan.

With regard to the traffic speed and volumes, Ravern Stevens summarised the findings of the Ringway Jacobs Feasibility Study (June 2018) [https://www.cuddingtonvillage.com/page-content/documents/1529316746-Cuddington%20Traffic%20Safety%20Feasibility%20Study%20PID\[80803\].pdf](https://www.cuddingtonvillage.com/page-content/documents/1529316746-Cuddington%20Traffic%20Safety%20Feasibility%20Study%20PID[80803].pdf), essentially:

- Speeding analysis. Speeding compliance 60% therefore relatively consistent.
- One reported incident within Cuddington Village within 5-year period 01/04/2013 – 31/03/2018, not speed related.
- No pedestrian crossing - no suitable locations with available space, width and visibility.
- No physical buildouts because of restrictive width, poor forward visibility and increased use by farming vehicles except Aylesbury Road.
- No 20mph. Speeds must average at or below 24mph which is achieved through signing only whereas the speeds on approach are well in excess of these values.
- To require a 20mph zone would require significant traffic calming measures, including a number of physical measures, to achieve speeds of 24mph, this is considered impractical and will incur high costs.
- Not supported by Bucks County Council or Thames Valley Police.

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RS gave a timeline of the proposed works and summarised the three stages agreed in principle: Stage 1 works will commence May/June 2019. Stage 2 works is subject to LAF Funding (Decision 12th March 2019). Stage 3 proposals ('build out' along Aylesbury Road, 30mph signing on Aylesbury Road to be moved further out of the village, to be re-assessed in light of any housing proposals that come forward through the Neighbourhood Plan. As previously, a potential pedestrian controlled crossing outside the new Swan Hill development would cost around £50,000- £100,000. The housing development will provide an uncontrolled crossing at this point and its performance will be monitored to see if further measures are required. The meeting **agreed** that the issue of speeding is a Village responsibility and volunteered to conduct a **Sentinel Speed Watch** which would be kindly co-ordinator by Parishioner Steve Wright. **ACTION: PARISHIONERS** to register volunteer help to Steve at stepnwright@googlemail.com or 01844 292610

1. Apologies

Lorraine Stevens (LS), Cllr Paul Irwin (PI).

2. Approval of Minutes – Monday 28th January 2019

Draft Minutes of the above meeting - accepted as a true record. **ACTION KB** to sign.

3. Matters Arising

- **Village Maintenance/Administration**
 - Footpath Map. Ongoing.
 - Water on Dadbrook Road – treatment and ownership of ditch for clearing (PI)
 - Uneven Footpath – Swan Hill. Dave Smith has confirmed this has been placed on Capital Teams list last year but footpaths outside shops and heavy footfall are being prioritised first. **ACTION: CLERK** to follow-up with PI.
 - Pruning of Cherry trees along Dadbrook (KB)
 - 'Slow Down for Horses signs'/Steps to reduce speed - Low Lane (PI)
 - Inclusion of Greenways title on Register of Common Land, and, also from Land Registry. (KB/Helen Francis)
- **Mobile Phone Booster** for rural communications. **ACTION: KMB** to continue to research.
- **GDPR Legislation.** **ACTION: CLERK/LS** to clean files.
- **Local Parish Infrastructure Priorities and Future Workshops.** **ACTION: KT** to inform Andy MacDougall, AVDC that infrastructure priorities will be submitted once results of Village Survey and Traffic Survey are known.
- **Devolved Services.** **ACTION: KB** to inform Simon Brown and ensure all insurers/public liability are in place.
- **Construction Lorries.** Email sent to AVDC reference monitoring and enforcement of Construction Management Plans and permitted routes for site access for construction traffic.. **ACTION: CLERK** to chase Parish Liaison Officer for response.
- **Assets of Community Value.** **ACTION KB/CLERK** to submit nominations for the listing of Cuddington Village Stores (nominated by PC/registered 17th July 2014), Crown PH (nominated by CAMRA/registered 2nd April 2015), Telephone Box and Allotments.
- **New Homes Bonus Funding** (Expression of Interest form to be submitted prior to d/I 14th June 2019). **ACTION: JB/LS** to draft Expression of Interest for March meeting. **CLERK** to agenda for March meeting.

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4. Declarations of Interest

There were no interests declared pertaining to this meeting's Agenda.

5. Correspondence

- **Cuddington Parochial Church Council** – donation agreed for upkeep of churchyard.
- Email from Parishioner re traffic and speed in the Village. Discussed in Parishioners Question Time, above.

6. Reports from Councillors attending meetings and outside organisations

ACTION: KB to report on LAF Meeting 13.12.18 if applicable.

7. Contributions from AVDC and BCC Cllrs

- **Cllr Judy Brandis.** Rishi Sunak MP, Ministry of Housing, Communities and Local Government. The regulation giving consent for the new Buckinghamshire council has passed through parliament. The next stage is for the orders to be laid before parliament.
- **Cllr Paul Irwin** had confirmed prior to the meeting that a plan and patch repair programme was scheduled for pot holes in Spicketts Lane for March.

8. Planning

There were no new planning application since the last meeting.

9. Neighbourhood Plan

- The Neighbourhood Plan Steering Group (SG) has proposed to start a second Village Consultation for the Neighbourhood Plan in mid-March with an exhibition at the end of March. The consultation will consist of a Consultation Paper, Site Assessment Report prepared by O'Neil Homer and a Questionnaire was circulated prior to the meeting for Councillors to make comment. An exhibition will take place in the Bernard Hall (on Friday 29th-Sunday 31st March) to allow residents to ask questions and discuss their views with members of the Steering Group. **ACTION: COUNCILLORS to comment on the form of the consultation and documents.** It was noted that once the village has responded to the consultation on potential housing allocations and overall numbers and the SG has analysed the various factors that influence site selection, the SG will submit a draft proposal to the Parish Council prior the PC meeting in April.
- Proposals for a larger development on the Dadbrook site, which was omitted in the VALP through modification, have been received by the SG and will now form part of the village consultation.
- **Buckinghamshire Rights of Way Improvement Plan.** **ACTION: KT to advise SG's response.**

10. Traffic Feasibility Study. As above.

11. Grass Cutting – Children's Playground

Following notice from Carl Small, the Parish Council needs to consider an alternative supplier. **ACTION: CLERK to agenda for March meeting.**

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www.facebook.com/Cuddingtonvillage

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12. Finance

- a. Balance from Minutes of previous meeting (28th January 2019): **BALANCE: £29,926.56**
- Receipts: £0.00
 - Debits: 0.00
 - Plus unpresented cheques: £317.75 (£260.00 Hartwell Nurseries, £57.75 Bernard Hall)
 - **Balance of Bank Account: £30,244.31** (as at 15th February 2019)
Available Funds: £29,926.56 (balance of bank account less unpresented cheques)
- b. Orders for Payment: **£6,219.64**
- Venetia Davies - £384.00
 - Venetia Davies - £36.00 (NP – 3 hours)
 - Venetia Davies - £60.64 (Cash (£35.00) for Mr Brian Woodford – Christmas Lights electricity, paper ream (£3.50), toner (£22.14))
 - Cuddington Parochial Church Council - £15.00 (donation - hire of Church for NP)
 - Cuddington Parochial Church Council - £450.00 (upkeep of Churchyard)
 - Safe & Sound Playgrounds - £5,274.00 (£4,395.00 + £879.00 VAT). Removal of existing swings. Supply and install timber swing (2 bay seats/1 basket swing)
- BALANCE: £23,706.92** (Available Funds less Orders for Payment)
- c. Management Report/Neighbourhood Plan Budget
Circulated.

13. 2019 Parish Council Meetings – AGM May Meeting

ACTION: COUNCILLORS to agree to move from Monday 20th to Tuesday 28th May.

14. Items for Information

- Parish Unitary Liaison Meetings – 4th April 2019 - Gawcott Village Hall. **ACTION: KB** to attend.
- Oxford to Cambridge Expressway, an Express Action Group for B3 corridor. **ACTION: COUNCILLORS** to consider joining Working Party with other neighbouring Parish Councils.
- Community Emergency Plan. **ACTION: COUNCILLORS** to advise AVDC of any future plan.
- Best Kept Village. Application deadline 30th April. **ACTION: CLERK** to agenda for March meeting.

15. Date and Time of Next Meeting: Apologies JB and RS

Parish Council Meeting: Monday 25th March 2019 at 7.30pm in the Bernard Hall
Village Neighbourhood Plan Exhibition: Friday 29th March to Sunday 31st March
Annual Village Meeting: Tuesday 30th April at 7.30pm in the Bernard Hall

The Parish Council meet on the last Monday of every month (or the 4th Monday in the event of a Bank Holiday Monday).